Cyngor Cymuned Llan Llyr/Llanyre Community Council

Llanyre Community Council Amenity Spaces

Contract Tender Document for the

Path renovation Newbridge-on-Wye

Llanyre Community Council Clerk
c/o/ Waun-y-Groes
Penybont
Llandrindod Wells
LD1 5SW

llanyreclerk@gmail.com

Llanyre Community Council path renovation NoW 2026

Tendering Timetable

Advertise Tender & Issue documents from		13/03/2026
Deadline for written tender questions		27/03/2026
Deadline for receipt of completed Tender documents		09/04/2026
Evaluation scoring of Tenders	Between	07/04/2026 – 14/04/26
Presentation of short list Tenders to Community Council meeting		21/04/2026
Notification to applicants	Between	23/4 to 28/4/2026
Date of commencement of contract	From	01/05/2026 TBA
Date of completion of contract	By	TBA

BRIEF – Replacement of Gravel Path with Tarmac Path

Project: Llanyre Community Council are seeking estimates for undertaking work to replace an existing gravel path on the village green area (opposite the New Inn) with a new tarmac path suitable for wheelchair users and pushchairs.

Location: *Newbridge- on Wye Village Green (please see attached) site highlighted with Red star*
Date: *13th March 2026*

1. Background

The existing gravel path has no foundations and no edging. It has become uneven and difficult to use, especially for wheelchair users and people with children's pushchairs. The path runs across the village green, which is regularly mown.

2. Scope of Works

Contractors are invited to provide an estimate for the following work:

1. **Site preparation**
   - Remove existing gravel path material.
   - Dispose of waste at a licensed facility.
2. **Groundworks**
   - Excavate to suitable depth for a stable and durable tarmac path.
   - Install appropriate sub-base (e.g.Type 1) compacted to required standard for accessibility.
   - Path to be laid to falls where necessary to avoid standing water.
3. **Path Construction**
   - Install edging suitable for a grassed environment and regular mowing (e.g., concrete, timber).
   - Lay tarmac surface to a smooth, even finish suitable for wheelchair and pushchair use.
   - Recommended width: e.g., 1.2m–1.5m (please confirm if wider or narrower options are proposed).
4. **Finishing**
   - Make good all edges and ensure a finish so grass can be cut without damaging the path or mower.
   - Leave site clean and tidy.

Llanyre Community Council path renovation NoW 2026

3. Public Safety Requirements

The contractor will be responsible for ensuring public safety for the entire duration of the works. This includes providing appropriate barriers, signage, and safe working practices to protect pedestrians and other users of the village green. Contractors must outline the measures they will take to manage public access and maintain a safe site at all times.

4. Contractor Requirements

- Provide expected start date and duration of works.
- State any assumptions or exclusions.
- Confirm public liability insurance cover.
- Provide one reference for similar work (if available).
- Outline how public safety will be managed (see Section 3).

5. Budget and Selection

The client does not guarantee accepting the lowest estimate. Selection will be based on value for money, quality of proposal, relevant experience, and ability to meet the specification.

6. Inspection

Contractors may visit the site which has public access to inspect the path before submitting their

General terms and conditions

Termination of Contract

Either party may, without reason, terminate the Contract, in writing, giving no less than **One Months' Notice**.

Insurance

The Contractor is required to have a minimum of £5,000,000 public liability insurance for Contracts. A current Certificate of Insurance to this effect must be produced to the Council prior to commencement of the Contract and annually thereafter. The contract shall maintain insurance throughout the term of the contract. The Contractor shall indemnify the Council against any claim or proceedings for any injury or damage to any property or persons or animals as a result of negligence, poor workmanship or failure to notify the Council of any action likely to cause injury or damage to a third party.

Health and Safety

The Contractor shall accept full responsibility for compliance with the Health and Safety at Work Act and all other Acts and Regulations in respect of the work comprised in this Contract.

Notes to Tenderers

Llanyre Community Council path renovation NoW 2026

a) Attention is drawn to the Form of Tender and Standard Contract Conditions. These documents must be read in conjunction with the Specification of Works, Plans and any other documents issued with this tendering opportunity. Contractors are advised to carefully read all documentation.
b) The prices to be included in the Form of Tender are to be the full inclusive value of the work described, including all profit, costs and expenses, and all general risks, liabilities and obligations, but EXCLUDING VAT (if applicable). The tender should include the tenderers VAT registration number if applicable.
c) A price shall be inserted against each item on the Form of Tender for each element of the contract tendered for.
d) No alteration to the text of the Form of Tender is to be made by the Contractor tendering. Should any alteration, amendment, note or addition be made, the same will not be recognised and the reading of the printed Schedule will be adhered to.
e) A regular inspection will be carried out by the Council throughout the period of the Contract to ensure the work is completed in accordance with the Specification of Works.
f) Invoices presented for payment must include a schedule of the works completed including the dates of the work.
g) Contractors are asked to contact the Clerk no later than 2 weeks before the Tender closing date if any clarification is required.

SPECIFICATION OF WORKS

1. Prior to and during work, the Contractor will be responsible for ensuring that the site is free of any significantly litter, tins, bottles and other debris on the site area and will also inspect the site for areas of ground sinkage/potholes and areas of potential hazard, that may cause damage to their equipment and/or injury to themselves or the public. They will inform the Council immediately of any such potential hazards.
2. The Contractor will at all times during the period of the Contract ensure that machines are properly guarded and maintained so as to present no danger to the operator, surrounding structures, vehicles or any person in the vicinity of operations. The Contractor will provide his staff with all safety equipment, (boots, reflective vests etc.), and will ensure that staff use these at all times they are engaged in work for the Council.
3. During the period of the Contract no growth regulators of any form will be applied to any area of turf without the Council sanctioning such an operation in writing, in advance.
4. In very wet conditions all operations involving shall cease until conditions allow operations to recommence without damaging the surface levels and contours of the ground on ar around the site
5. Should the Contractor cause damage to the surface or levels of the ground, or create divots in surrounding grass, the Contractor will at his own expense reinstate such damage forthwith to the satisfaction of the Council.
6. Mowing will be carried out as close as possible to fixed obstructions. Moveable obstructions can be removed by the Contractor to facilitate cutting, and replaced before the Contractor leaves the site.
7. All persons machinery must be appropriately trained, and the Council reserves the right to ask the Contractor to provide adequate proof that his operators are well trained, conversant with Health and Safety legislation and competent in their operating methods.
8. All spoil and waste materials are to be removed from site and correctly disposed of.
9. Great care must be taken to ensure the safety of any persons in the vicinity of working activities, it is recommended that a 'banks man' system should be employed to control access to the area of work. Alternative safety arrangements are acceptable.

Site Plans Attached

Llanyre Community Council path renovation NoW 2026

PRICES QUOTED ARE TO BE EXCLUSIVE OF VAT

Contracted Area	£
Newbridge on Wye Village Green	
Materials	
Other (e.g Equipment hire)	
Labour	
Overall cost	**£**

Please complete and sign the Tender Form and submit to Llanyre Community Council

by 6pm on 9th April 2026

I/We agree to complete the work in accordance with the Invitation to Tender, Standard Contract Terms, Specification of Works, Schedule of Works and location plans.

I/We understand that Llanyre Community Council is not bound to accept the lowest or any Tender or part thereof and that the Council will not be responsible for any expense incurred in preparing this Tender.

I/We certify that the amount of the Tender has not been calculated by agreement or arrangement with any other person, firm or company and that the amount of the Tender has not been communicated to any person and will not be communicated to any person until after the closing date for the submission of Tenders.

Company or Business Name: _____

Business correspondence address _____

_____Postcode: _____

VAT Reg No. (if applicable) _____

CONTACT: Landline _____

Mobile _____

Email: _____

Llanyre Community Council path renovation NoW 2026

By signing and submitting this tender form you agree that you fully understand the commitments and requirements contained therein and, if successful are willing to be bound to the contract as expressed therein.

SIGNED	
NAME	
POSITION	
DATE	

- Tenders submitted by **POST** - envelopes should be addressed to:
  Llanyre Community Council Clerk,
  c/o Waun-y-Groes,
  Penybont,
  Llandrindod Wells,
  LD1 5SW

Please ensure that the back of the envelope is marked **NoW Path Renovation Tender** in order that no tenders are opened until after the closing of the deadline for submissions.

- Tenders submitted by **Email** to llanyreclerk@gmail.com

  MUST be titled **NoW PATH RENOVATION TENDER** in order that they should be saved and not viewed until after the closing of the deadline for submissions. Failure to do so may invalidate your participation in the tendering process.

Llanyre Community Council path renovation NoW 2026

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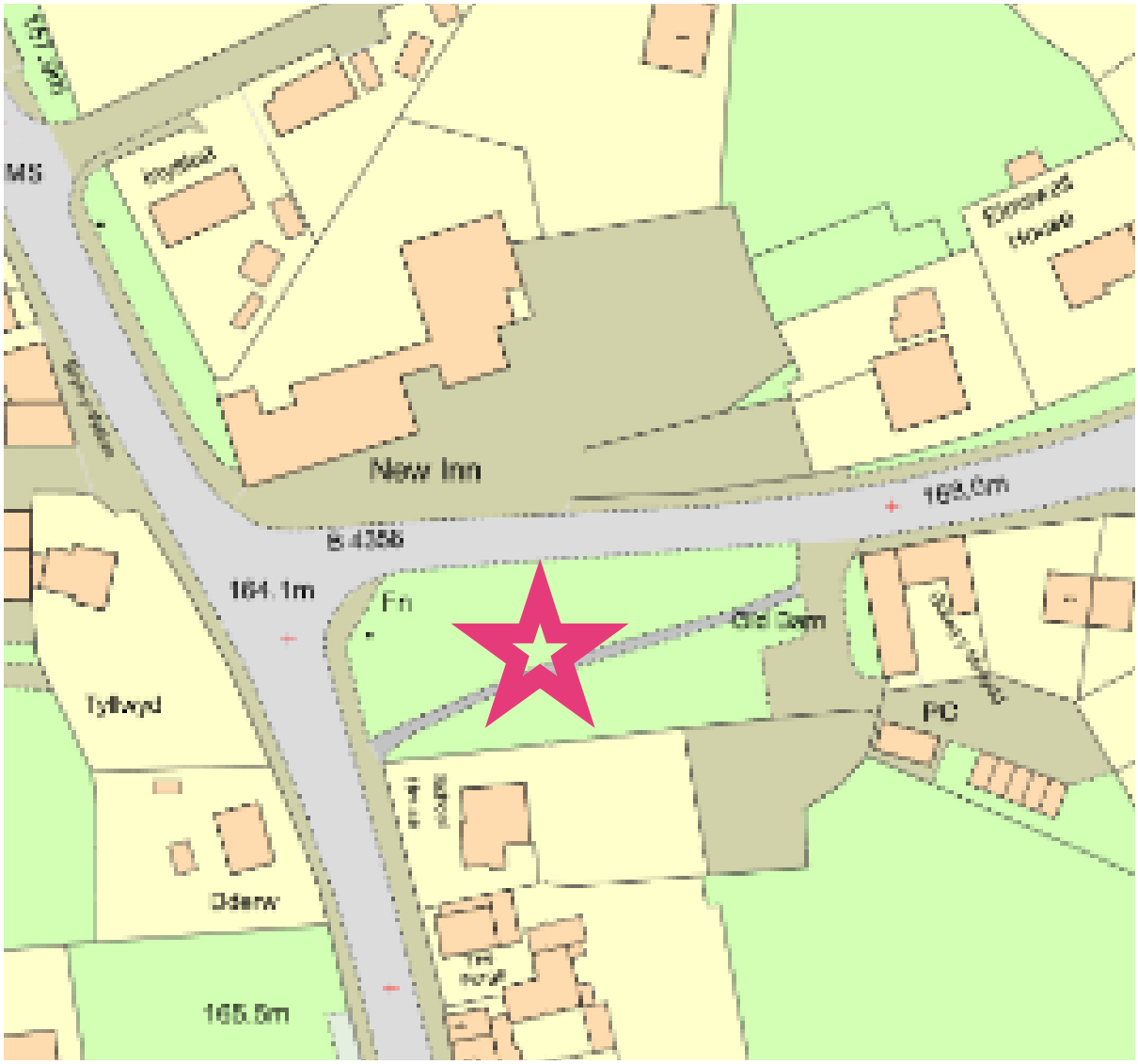
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