

CYNGOR CYMUNED LLAN LLŶR/LLANYRE COMMUNITY COUNCIL

The 2025 Annual Meeting of Cyngor Cymuned Llan Llŷr/Llanyre Community Council was held on Tuesday, **19th MAY 2026**, at 7.00 p.m. at Llanyre Church Hall.

Present : Cllrs: P. Stevenson, S.D. Powell, M.Y. Davies. J Owens, A. Ashton.

Remote access had been opened at 6.30 pm there had been no requests to join remotely.

Welcome by the Chairman: PS thanked all for attending and opened the meeting at 7.00 pm

1. **Apologies for absence:** M Davies
2. **Matters of Interest** – None declared.
3. **Minutes of the previous Annual Meeting held 20th MAY 2025:** Were circulated for information. Previously reviewed, agreed, and signed as a correct record at the June Ordinary Meeting 2025.
4. Matters arising from Minutes of 2025 Annual Meeting: A review of the Clerk's salary had been completed in November 2025.
5. **Outgoing Chairman's Report:** Cllr Stevenson gave a short verbal report in which she gave thanks to all the Councillors for their support during the year, she also thanked the Clerk. She reminded everyone of the further successful work at the Aberithon Turbary Community Nature Reserve, which had this year focussed on peatland restoration. She thanked NoW resident Prof Fred Slater for again co-ordinating the project work and for his expertise that had helped to secure funding for the project from Natural Resources Wales.

She also said that grants had been received from The One Voice Wales Nature Fund to provide bird boxes, and other boxes to encourage wildlife in Pritchard's Patch. It was heartening to have had such positive support from other local groups and community volunteers that had helped with this project.

People focussed projects had also been successful during the last year. A funding application made to the Powys County Councillors Anti-Poverty fund was supported by the Local PCC Councillor and grant money had been used to purchase new football goals for the recreation field in Newbridge-on-Wye and a Christmas event for families in Llanyre had been enjoyed by everyone attending. She thanked the Councillors who had helped with both projects and also noted that again these were delivered with support from other community groups. We also increased the cut areas of Llanyre Recreation Field and I can report we have received positive feed-back from people about this. She noted that volunteers had set up a rugby goal on the field and thanked them for this.

She said that as a council we have taken care again this year to focus on things that matter in the community, targeting our small community awards fund towards organisations that provide local resources and activities that are available to anyone in our community – in particular both our community buildings have been supported to fund new equipment to increase their offering to users. She stressed that the Council was only one representative organisation that focussed on the importance of being part of a community. Other groups provided opportunities to be involved not only by what they do but in how they do it. She emphasised the importance of volunteers and on behalf of the Council and the community thanked those who cared for the Toilets in Llanyre and those that cared for the roadside planters.

Signed:

Date:

She reminded members that there still remained vacant seats on the council encouraging them to continue to actively promote the opportunities for co-option and standing for the elections next year. She thanked the new member co-opted last year to represent Newbridge-on-Wye for his positive contribute to the work of the council and his quick willingness to share roles and responsibilities. She also proposed a formal vote of thanks for the long service on the Community Council of Mike Watkins, saying that his experience and historic knowledge of the council would be greatly missed now he had stood down as a Councillor. This was agreed by all present.

Cllr SDP thanked the Chairman for her hard work, this was supported by everyone.

6. Appointment of Officers for 2026-27: (a) Chairman; (b) Vice-Chairman

Chairman: Cllr Mrs P Stevenson was proposed by MYD and seconded SDP. Cllr Stevenson accepted the nomination which was agreed by all members.

Vice- Chairman: Cllr S D Powell was proposed by JO and seconded by MYD. He confirmed his willingness to stand as Vice-Chairman. His appointment was approved by all present.

7. **Signing of Acceptance of Office.** by the Chairman and Vice Chairman - Witnessed by the Clerk as Proper Officer of the Council. Copies of the Code of Conduct were circulated and read and agreed to be accepted by all members

8. **Appointment of representatives to outside organisations:**

Newbridge-on-Wye VP School Governing Body – It was proposed that this be attended by any available Councillor. AA would act to co-ordinate any key issues. (SDP/PS).

One Voice Wales – It was agreed that depending on agenda issues any community councillor attending would be deemed as a representative at the time of a meeting (JO/MYD).

Newbridge-on Wye Community Hall Management Committee – It was agreed that Cllr A Ashton be the key contact (PS/SDP).

The above proposals were agreed by all present.

9. **The review and adoption of Community Council documents:**

- Standing Orders: the 2023 Model Standing Orders adopted in November 2023 were reviewed adopted again. (SDP/MYD)
- Financial Regulations: The NALC Model Financial Regulations ((2024) for OVW were reviewed and agreed to reflect the operation of Llanyre Community Council then agreed (SDP/AA)
- Asset Register: It was noted that this was an item of ongoing review throughout the year. It was noted that 2025-26 capital purchases had been added. Agreed (PS/SDP)
- Risk Assessment – this had been updated to reflect new insurance cover. It was agreed to be current for all other issues. (SDP/MYD)
- Opt-out of Councillor Allowance Claim 2026-27: The payment of allowances was noted. Members present had agreed to opt-out of claiming the standard allowance during 2026-27 signed and returned forms to the Clerk at a previous meeting.

10. **Financial Report:** copies of the 2025-26 end of year financial report were circulated. Income, expenses, donations, reserves and ring-fenced balances were discussed and end of year bank balances stated. It was noted that these figures would be submitted as part of the External Audit. SDP proposed that the accounts were accepted (MYD second). Proposal resolved. It was agreed that these and supporting papers be presented for Internal Audit asap. (AA/PS)

Signed:

Date:

11. **Acceptance & Signing of Audit Return by the Chairman.** The Audit Return financial report and the Governance Statement requirements were noted to be completed and signed on the receipt of the Internal Audit report (a June meeting was to be set to allow this). (PS/SDP)
12. **Signatories List and Clerk's authorisation on Bank Account:** . Banking arrangements had been reviewed on 5th May 2026 and account changes agreed. These were in progress.
13. **Insurance:** The schedule of insurance cover for 2026-27 was reviewed and was agreed to provide adequate cover It was agreed to be renewed with Zurich Insurance. (SDP/MYD).
14. **Salary of the Clerk/RFO:** Clerks salary to be reviewed at precept setting (MYD/SDP)
15. **Dates and times of meetings for the ensuing year:** the following dates were agreed to be set. However, italicised dates to be formally called only if required for urgent business and may when possible be held remotely.

Date	Meeting	Key Agenda Items
16/06/2026	Council	Sign 2024-25 Annual Return
<i>21/07/2026</i>	<i>Council</i>	<i>Urgent Business Only</i>
AUGUST	None	
15/09/2026	Council	Review budget
<i>20/10/2026</i>	<i>Council</i>	<i>Urgent Business Only</i>
17/11/2026	Council	Consider 2027 Draft budget
15/12/2026	Council	Review budget, set Precept
21/01/2027	Council	Approve and submit Precept
<i>16/02/2027</i>	<i>Council</i>	<i>Urgent Business Only</i>
16/03/2027	Council	Review budget, asset reg, risks insurance. Appoint Internal Auditor
<i>20/04/2027</i>	<i>Council</i>	<i>Urgent Business Only</i>
18/05/2027	AM & Council	Approve 2026/27 Accounts
Ad hoc meetings may be set between these dates as Council business dictates. Meetings marked as Urgent Business Only should be set in the diary but will be only held if business dictates with short agendas. Councillors will be notified as necessary. Winter Meetings will start at 7.00 pm and Summer Meetings at 7.30 pm (the 2027 Annual Meeting will start at 7 pm)		

16. Other business not on the Agenda: None was discussed
17. The Annual Meeting closed at 8.42 pm.

Signed:

Date: