

CYNGOR CYMUNED LLAN LLŶR/LLANYRE COMMUNITY COUNCIL

The 2025 Annual Meeting of Cyngor Cymuned Llan Llŷr/Llanyre Community Council was held on Tuesday, 20th MAY, 2025, at 7.00 p.m. at Llanyre Church Hall.

Present : Cllrs: M Davies, S.D Powell, M. Y. Davies, P Stevenson. Remote access had been opened at 6.30pm there had been no requests to join remotely.

Welcome by the Chairman: PS thanked all for attending & opened the meeting at 7.05 pm

1. **Apologies for absence:** J Owens, G Rees, M Watkins, County Cllrs. C Mills and L Brighouse.
2. **Matters of Interest** – None declared.
3. **Minutes of the previous Annual Meeting held 21st MAY 2024:** Were circulated for information. Previously reviewed, agreed, and signed as a correct record at the June Ordinary Meeting 2024.
4. Matters arising from Minutes of 2024 Annual Meeting: Zurich Municipal had been appointed to provide insurance cover. A review of the Clerk's salary had been completed in November 2024.
5. **Outgoing Chairman's Report:** Cllr Stevenson gave a short verbal report in which she gave thanks to all the Councillors for their support during the year, she also thanked the Clerk. She reminded everyone of the successful completion of the Aberithon Turbarry Community Nature reserve project and the School Orchard project. A coffee morning with information displays had provided an opportunity to thank community volunteers who had taken part in the Turbarry project, but she noted that Fred Slater had been unable to attend that event and asked that fellow Councillors joined her in noting his hard work to co-ordinate the project and thanking him for his time and expertise.

She also said that grants had been hugely helpful to make the project possible, particularly funding from the Heritage Lottery, local charities, personal gifts from residents and community organisations including the NoW Baptist Chapel. It was also heartening to have such positive support from Natural Resources Wales.

Another success had been the regeneration of a management group for Newbridge on Wye Community Centre - she thanked everyone who had taken part in organising the publicity and public meeting to gain support to undertake the day to day running of this community asset. Regaining community participation in the Community centre was an example of the benefits of partnership working – much had been gained from the expertise, advice and support of Powys Association of Voluntary Organisations. She thanked the Clerk for her work to reinstate the NoW Community Hall and update the Llanyre Recreation Field charities.

She said that as a council we have taken care this year to focus on things that matter in the community, targeting our small community awards fund towards organisations that provide local resources and activities that are available to anyone in our community.

However, she also noted that there remained vacant seats on the council encouraging existing members to actively promote the opportunities for co-option and the elections next year. She thanked the member co-opted last year for quickly making a positive contribute to the work of the council and helping her and the other members to share roles and responsibilities. She further noted that formal reporting and record keeping were increasing but, alongside this potential, new responsibilities could create both opportunities as well as liabilities, thanking the Clerk for ensuring that the council was kept up to date with these.

6. **Appointment of Officers for 2024-25:** (a) Chairman; (b) Vice-Chairman

Chairman: Cllr Mrs P Stevenson was proposed by SDP and seconded MD. Cllr Stevenson accepted the nomination which was agreed by all members.

Vice- Chairman: Cllr S D Powell was proposed by MYD and seconded by MD. He confirmed his willingness to stand as Vice-Chairman. His appointment was approved by all present.

7. **Signing of Acceptance of Office.** by the Chairman and Vice Chairman - Witnessed by the Clerk as Proper Officer of the Council. Copies of the Code of Conduct were circulated and read and agreed to be accepted by all members

8. **Appointment of representatives to outside organisations:**

Newbridge-on-Wye VP School Governing Body – Agreed to again ask Cllr LB, in her capacity as a County Council and as an attendee of Governor’s Meetings. It was also proposed to ask GR if he would act as the Council representative (PS/MD)

One Voice Wales – Mr. M. Watkins had advised a willingness to continue. MD stood down from this and it was agreed that depending on agenda issues any other community councillor attending would be deemed as a representative at the time of a meeting.

Newbridge-on Wye Community Hall Management Committee – It was agreed that Cllr M Davies be the key contact (PS/SDP).

The above proposals were agreed by all present.

9. **The review and adoption of Community Council documents:**

- Standing Orders: the 2023 Model Standing Orders adopted in November 2023 were reviewed adopted again. (SDP/MD)
- Financial Regulations: The NALC Model Financial Regulations ((2024) for OVW were reviewed and tailored to reflect the operation of Llanyre Community Council then agreed (MD/SDP)
- Asset Register: It was noted that this was an item of ongoing review throughout the year. It was noted that 2024-25 expenditure specific to the Turbaries and play area had been for groundworks and repairs/renewals and had not been added to asset values. Agreed (PS/SDP)
- Opt-out of Councillor Allowance Claim 2025-26: The payment of allowances was discussed. Members present agreed to opt-out of claiming the standard allowance during 2025-26 signed and returned forms to the Clerk. Those not at the meeting would be asked to consider the payments available and opt- out if preferred at a future meeting.

10. **Financial Report:** copies of the 2024-25 end of year financial report were circulated. Income, expenses, donations, reserves and ring-fenced balances were discussed and end of year bank balances stated. It was noted that these figures would be submitted as part of the External Audit. SDP proposed that the accounts were accepted (MYD second). Proposal resolved.

11. **Acceptance & Signing of Audit Return by the Chairman.** The Audit Return financial report figures were explained, and the Governance Statement was noted to be completed and signed on the receipt of the Internal Audit report.

12. **Signatories List and Clerk’s authorisation on Bank Account:** . It was agreed that the banking arrangements be reviewed by the end of quarter 2 in order that any account changes may be made within this financial year

13. **Insurance:** The schedule of insurance cover for 2025-26 was reviewed and was agreed to provide adequate cover It was agreed to be renewed with Zurich Insurance. (SDP/MD).

14. **Salary of the Clerk/RFO:** Clerks salary to be reviewed at precept setting (MD/SDP)

15. **Dates and times of meetings for the ensuing year:** members agreed in future to meet on Tuesdays. The following dates were agreed to be set. However, italicised dates to be formally called only if required for urgent business and may when possible be held remotely.

Date	Meeting	Key Agenda Items
17/06/2025	Council	Sign 2024-25 Annual Return
<i>22/07/2025</i>	<i>Council</i>	<i>Urgent Business Only</i>
AUGUST	None	
16/09/2025	Council	Review budget
<i>21/10/2025</i>	<i>Council</i>	<i>Urgent Business Only</i>
18/11/2025	Council	Consider 2026 Draft budget
16/12/2025	Council	Review budget, set Precept
20/01/2026	Council	Approve and submit Precept
17/02/2026	Council	Urgent Business Only
17/03/2026	Council	Review budget, asset reg, risks insurance. Appoint Internal Auditor
21/04/2026	Council	Urgent Business Only
19/05/2026	AM & Council	Approve 2025/26 Accounts
<p>Ad hoc meetings may be set between these dates as Council business dictates. Meetings marked as Urgent Business Only should be set in the diary but will be only held if business dictates with short agendas. Councillors will be notified as necessary.</p> <p>Winter Meetings will start at 7.00 pm and Summer Meetings at 7.30 pm (the 2026 Annual Meeting will start at 7 pm)</p>		

16. Other business not on the Agenda: None was discussed

17. The Annual Meeting closed at 8.05 pm.

Signed:

Date: