

CYNGOR CYMUNED LLAN LLŶR/LLANYRE COMMUNITY COUNCIL

A meeting of Cyngor Cymuned Llan Llŷr/Llanyre Community Council was held at Llanyre Church Hall Tuesday **19th March 2019**. The meeting opened at 7.45pm after a meeting of the Custodial Trustee of Newbridge-on-Wye Community Hall. The clerk apologised to Cllr Mills who had not received notice of the meeting.

021/19	<p>PRESENT G Rees (Chairman)</p> <p>Councillors: L Smith. M.Davies, M Watkins, H Lewis, P Stevenson, T Field, S Jones, County Councillor Claire Mills.</p> <p>APOLOGIES FOR ABSENCE S.R.Powell,</p>
022/19	<p>DECLARATIONS OF INTEREST None</p>
023/19	<p>MNUTES OF PREVIOUS MEETING: The notes of the meeting of 19th February 2019 were approved and signed as a true record.</p>
024/19	<p>MATTERS ARISING (from the Previous Meeting)</p> <p>(a) Public Toilets, Llanyre (Ref. Min. 014/19(a))</p> <p>LS has repaired the door lock. A window catch is loose he will seek to repair. MW reminded members of the land ownership of the Toilet site. Clerk advised that PCC legal dept had been contacted regarding the lease agreements for both Public Conveniences – await reply. Cllr Mill to chase legal section.</p> <p>Electricity – 382 Water – 38691862</p> <p>(b) Public Toilets, Newbridge-on-Wye (Ref. Min. 014/19(b))</p> <p>Electricity – 45395 Water – 662</p> <p>A broken toilet flushing system had been replaced by SJ. It was agreed to give him delegated responsibility to purchase repair fittings and reclaim costs on presentation of invoices.</p> <p>(c) Newbridge-on-Wye Recycling Site (Ref. Min. 014/19(c))</p> <p>The site continues to be tidy and in good order.</p> <p>(d) Llanyre Recreation Field:</p> <p>(i) Recreation Field (Ref. Min. 014/19(d)) –neighbouring land owner has yet to be seen about boundary fences. .</p> <p>(ii) Play Area (Ref. Min. 181/18(d)) – Rospa guidance indicated that weekly visual inspections should be recorded to ensure that there was no damage to play equipment, seats, surfaces and fences/ inspections. HL to draw up a list of equipment for a checklist. A form to request the 2019 inspection had by received from PCC. It was agreed to complete this and pay the £72.00 fee.</p>

	<p>(e) Pritchard Recreation Ground (Ref. Min. 181/18(d)) No issues, As soon as the weather improves LS would contact other members to arrange to fit the cover.</p> <p>(f) Newbridge-on-Wye Playing Field (Ref. 014/19(e)) – Dog Control signs received but damaged and returned. Moles were once more and issue. CM offered to check with PCC regarding fencing, signs and general ground upkeep.</p> <p>(g) Finance – none other than on agenda see 026/19</p> <p>(h) Correspondence, Member Discussions and AOB No matters relating to these were raised</p>																								
025/19	<p>PLANNING APPLICATIONS None. It was noted that a full application for the poultry unit discussed at the previous meeting had not yet been submitted. There had been no planning decisions advised.</p>																								
026/19	<p>FINANCE including INVOICES FOR PAYMENT Balance sheet information was circulated.</p> <p>Balances in hand at :</p> <table data-bbox="352 898 1310 1115"> <tr> <td>Current Account</td> <td>£ 6,110.24</td> <td>Ring Fenced balances</td> <td></td> </tr> <tr> <td>Deposit Account.</td> <td><u>£ 2,202.72</u></td> <td>Recycling</td> <td></td> </tr> <tr> <td></td> <td>£ 8,312.96</td> <td>Llanyre</td> <td>£247.55</td> </tr> <tr> <td></td> <td></td> <td>Newbridge-on-Wye</td> <td><u>£358.74</u></td> </tr> <tr> <td></td> <td></td> <td></td> <td>£606.29</td> </tr> <tr> <td>Available Funds</td> <td>£ 7,706.67</td> <td></td> <td></td> </tr> </table> <p>(i) Cheques were issued for the invoices presented.</p> <p>(ii) Grass Cutting and Ground Maintenance 2019/20. Three tenders had been received. Assessment sheets had been completed for each – these noted if the tender information required did not meet, partially met, meet or exceeded requirements. The 3 assessments were noted as A B and C. Both A and B met the requirements and in respect of certificated skills in some cases exceeded them. C met the general requirements but did not indicate any qualifications. Although C had made some recommendations no reference was made to risk assessment. Both A and C were within the budget allocated for 2019/20 while C was the most expensive. Although the proposed fees for A exceeded those of C it was decided on balance of the understanding of the brief that A be offered the contract as this tender was the most comprehensive and was felt to be the most appropriate in terms of reducing risk and liability to the Community Council, residents and visitors. (proposed HL second LS). It was noted that the tenders were from: A – Jamie’s Garden Services. B – JHS (Jimmy Hughes Services) and C – Dig-it (Neil Williams).</p>	Current Account	£ 6,110.24	Ring Fenced balances		Deposit Account.	<u>£ 2,202.72</u>	Recycling			£ 8,312.96	Llanyre	£247.55			Newbridge-on-Wye	<u>£358.74</u>				£606.29	Available Funds	£ 7,706.67		
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027/19	<p>CORRESPONDENCE</p> <p>a) INFORMATION: CAB – Warmer Wales: New advice service –Poster to promote service taken for local Notice Boards.</p> <p>b) INFORMATION: Email letter from Jill Evans MEP – No Underground Nuclear Waste Dump in Wales – discussed and generally agreed this was not desirable – the issue was noted it was agreed that it would not be made an agenda item for formal discussion. CM advised that PCC was against nuclear waste storage in Powys.</p> <p>c) CONFERENCE: OVW Innovative Practice and National Awards Conference 2019 28th March 2019 – Hafod a Hendre, RWAS – noted</p>																								

	<p>d) REGISTRATION: Annual Play Area Inspection Powys Outdoor Recreation Services are arranging for an independent Annual Inspection of Children's play areas. These inspections are to be completed by a third party contractor. PCC are employing RoSPA play safety to complete the fixed play reports. The cost is £72.00 this was approved and a cheque issued.</p> <p>e) FUNDING REQUEST: Simon Green –Wheelchair entry to Wales Marathon 5th May. Raising funds for: Bridgend Coalition of Disabled People and Childhood Tumour Trust. It was noted but was agreed to be outside the 'local' funding policy'.</p>
028/19	<p>LOCAL MEMBER UP-DATE</p> <p>CM advised that there was good progress with the Community Speed Watch in Llanyre. Eight local people had joined as member, training is due in April. It was confirmed that the bollards in Dolyfan had been repaired. Members thanks Cllr Mills for helping to sort this out. The Clerk apologised to Cllr Mills as notice of the meeting had not been circulated to her.</p>
029/19	<p>MEMBER DISCUSSION and ISSUES NOT ON THE AGENDA</p> <p>(a) Notice Board in NoW needs to be repainted – also the seats. Agreed SJ to purchase paint.</p> <p>(b) Mr Duncan Thomas asked members if they could advise him of the whereabouts of the Poppies in order for him to take them into his safekeeping. It was noted that currently Mr Elwyn Evans has them – the chairman formally asked him to pass them to Mr Thomas.</p>
030/19	<p>DATE OF NEXT MEETING</p> <p>The date of the next meeting was confirmed: Tuesday, 16th April 2019, at Llanyre Church Hall, after the conclusion of the ANNUAL GENERAL MEETING.</p>
CLOSE	The Community Council Meeting was closed at 9.05 pm
SIGNED	GERAINT REES (Chairman)
DATE	

Meeting of the Custodial Trust of Newbridge-on-Wye Community Centre:at Llanyre Church Hall on Tuesday, **19th March 2019** at 7.00 pm.**N04/19****PRESENT**

G Rees (Chairman) Councillors: M.Davies, M Watkins, H Lewis, P Stevenson, T Field, S Jones,

In attendance: representing the Newbridge on Wye Carnival Committee – Mr Adam Taylor and Mr Darren Prosser.

APOLOGIES FOR ABSENCE

S.R.Powell, L Smith.

N05/19**Declarations of interest**

None

N06/19

1. Notes of the February Meeting: agreed as correct and signed.

2. Matters Arising from the previous meeting not on this agenda:

None

The Chairman welcomed everyone and briefly explained the relationship between the Community Council and the NoW Community Hall Trust.

3. Discussion Items:

A) **Roles and Responsibilities:** the Clerk to the CC explained a short report that had been prepared to outline possible structures for a management committee, making reference to the context of the CC acting as Custodial Trustee for the Hall and historic documents that set out management operating terms and uses.

Those present then looked over a Draft Terms of Reference for the suggested governance structure of an advisory committee. **The key issues were acceptable to all but it was agreed that the proposal should be considered in more details by all and comments passed to the Clerk by 31/03/19 .**

B) **Correspondence: None**

C) **Financial Issues:** With reference to the roles and responsibilities it was agreed that the 'operating management committee' should have delegated authority to bank income from lettings and make day to day payments related to the operation of the hall. Additionally it should be able to use reserves for operating improvements (for example – new crockery). However it was noted that major expenditure or decisions to make substantial policy changes should be discussed with and approved by the Custodial Trust. It was noted that as a Charitable Trust there may be a need to present accounting information to the Charity Commission.

	4. Date of next meeting Tuesday 16 th April 2019 at 7pm before the meeting of the Community Council.
CLOSE	The meeting closed at 7.40 pm.
SIGNED	GERAINT REES (Chairman)
DATE	