

**Cyngor Cymuned**  
**Llan Llŷr/Llanyre**  
**Community Council**

Clerk: Vanessa Garwood  
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14<sup>th</sup> May 2026

Dear Sir/Madam,

**CYNGOR CYMUNED LLAN LLŶR/LLANYRE COMMUNITY COUNCIL**

The 2025 Annual Meeting of Cyngor Cymuned Llan Llŷr/Llanyre Community Council will be held on **Tuesday, 19<sup>th</sup> MAY 2026, at 7.00 p.m. at Llanyre Church Hall** - your attendance is requested. Remote access is available.

Yours faithfully, **Vanessa Garwood, Clerk to the Council**

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**AGENDA**

1. Apologies for absence
2. To declare Matters of Interest on Agenda
3. Minutes of the Annual Meeting held on 20<sup>th</sup> MAY 2025 (approved June 2025).
4. Matters arising from Minutes of 2025 AGM
5. Outgoing Chairman's Report
6. Appointment of Officers for 2026-27: (a) Chairman; (b) Vice-Chairman
7. Signing of Declaration of Office and of the ongoing acceptance of the code of conduct by all members.
8. To appoint representatives to serve on the following outside bodies:-

Newbridge-on-Wye Village Hall Management Group  
Newbridge-on-Wye V.P. School Governing Body  
One Voice Wales

9. To review and adopt Community Council Governance documents.
  - Standing Orders
  - Financial Regulations (2026)
  - Risk Assessment
  - Asset Register
  - Members Expenses (Opt-out enclosed for completion if required)\*
10. Financial Report year ending 2025-26
11. Acceptance & Signing of Audit Return by Retiring Chairman. (if completed)\*\*.
12. Review Signatories List and Clerk's authorisation on Bank Account.
13. Insurance: to review the cover and approve the payment of premium when due
14. To agree to review the salary and terms of the Clerk at precept setting
15. To consider and approve the dates and times of meetings for the ensuing year

Date	Meeting	Key Agenda Items
16/06/2026	Council	Sign 2024-25 Annual Return
21/07/2026	<i>Council</i>	<i>Urgent Business Only</i>
AUGUST	None	
15/09/2026	Council	Review budget
20/10/2026	<i>Council</i>	<i>Urgent Business Only</i>
17/11/2026	Council	Consider 2027 Draft budget
15/12/2026	Council	Review budget, set Precept
21/01/2027	Council	Approve and submit Precept
16/02/2027	<i>Council</i>	<i>Urgent Business Only</i>
16/03/2027	Council	Review budget, asset reg, risks insurance. Appoint Internal Auditor
20/04/2027	<i>Council</i>	<i>Urgent Business Only</i>
18/05/2027	AM & Council	Approve 2026/27 Accounts
<p>Ad hoc meetings may be set between these dates as Council business dictates. Meetings marked as Urgent Business Only should be set in the diary but will be only held if business dictates with short agendas. Councillors will be notified as necessary.</p> <p>Winter Meetings will start at 7.00 pm and Summer Meetings at 7.30 pm (the 2027 Annual Meeting will start at 7 pm)</p>		

16. Other business not on the Agenda

17. Close of the AGM followed by the opening of an Ordinary Meeting of the Council.

\*Forms to be discussed at the meeting, if not previously completed for 2026-27, to be completed by each member during the meeting and returned to the Clerk. Any member not able to attend the meeting must complete the form at the next meeting/or before in view of the Clerk or Local Member in person or by video conference.

\*\*The original document to be signed by the Clerk and Chairman after approval.

Members of the public wishing to join remotely should advise the Clerk, by email, in order that arrangements for meeting access may be made.